

SUPPLY CONTRACT NOTICE

Supply of boat and special equipment

Negotin - Republic of Serbia

1. Publication reference

CB007.2.32.150-T05

2. Procedure

Local open

3. Programme title

Interreg - IPA CBC Bulgaria -Serbia Programme

4. Financing

The project is co-financed by the European Union, in accordance with the rules of INTERREG IPA CBC Bulgaria- Serbia Programme

5. Contracting authority

Municipality of Negotin

CONTRACT SPECIFICATIONS

6. Description of the contract

Contractor shall supply and deliver specialized boat for collecting waste and Special equipment in accordance with technical specification Annex III

Number and titles of lots

LOT 1 Boat

LOT 2 Special equipment

TERMS OF PARTICIPATION

7. Eligibility and rules of origin

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium– of tenderers) which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the

applicable instrument under which the contract is financed (see also heading 22 below). Participation is also open to international organisations.

All supplies under this contract may originate from any country.

8. Grounds for exclusion

Tenderers must submit a signed declaration, included in the tender form for a supply contract, to the effect that they are not in any of the situations listed in Section 2.6.10.1. of the practical guide.

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

9. Number of tenders

The candidates may submit an application for one lot only or all of the lots, but only one application may be submitted per lot. Tenders for parts of a lot will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

Contracts will be awarded lot by lot and each lot will form a separate contract. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot.

10. Tender guarantee

No tender guarantee is required.

11. Performance guarantee

No performance guarantee is required.

12. Information meeting and/or site visit

A mandatory clarification meeting and a mandatory site visit will be held by the Contracting Authority on 10.01.2020 09:00 h at Municipality of Negotin, Trg Stevana Mokranjca 1 19300 Negotin, Republic of Serbia.

13. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

14. Period of implementation of tasks

100 days

SELECTION AND AWARD CRITERIA

15. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a

whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

- 1) Economic and financial capacity of tenderer (based on i.a. item 3 of the tender form for a supply contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

The selection criteria for each tenderer are as follows:

- the average annual turnover of the tenderer must exceed the annualised maximum budget of the offer
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the tender form for a supply contract). The reference period which will be taken into account will be the last three years preceding the submission deadline.
 - Tenderer is required to have at least 10 permanent contract employees in fields related to this contract for Lot 1 and 1 permanent contract employee in fields related to this contract for Lot 2
 - Has a professional certificate appropriate to this contract, such as certificate ensuring conformity to ISO 9001:2015 quality management system or equivalent. For Lot 1 only.
 - Has a professional certificate appropriate to this contract, such as ISO 14001:2015 or equivalent. For Lot 1 only.
 - Has a professional certificate appropriate to this contract, such as OHSAS 18001 or equivalent. For Lot 1 only.
 - Has a professional certificate appropriate to this contract, such as certificate ensuring conformity to EN ISO 3834-2 or equivalent. For Lot 1 only.
 - 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the tender form for a supply contract). The reference period which will be taken into account will be the last 5 years preceding the submission deadline.

- The tenderer has delivered supplies under at least 1 (one) contract with a budget of at least that of this contract which was implemented during the following period: 5 years from the submission deadline

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. If the tenderer relies on other entities it must prove to the contracting authority that it will have at its disposal the resources necessary for performance of the contract by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

16. Award criteria

Price (or, if appropriate after prior approval, the best price-quality ratio which is a combination of quality and price)

TENDERING

17. How to obtain the tender dossier

The tender dossier is available from the following Internet address: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>. The tender dossier is also available from the contracting authority. Tenders must be submitted using the standard tender form for a supply contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to Municipality of Negotin, Trg Stevana Mokranjca 1, 19300 Negotin (mentioning the publication reference shown in item 1) at the latest 21 days before the deadline for submission of tenders given in item 19. The contracting authority must reply to all tenderers' questions at the latest 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the website of DG International Cooperation and Development at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>

18. Deadline for submission of tenders

Deadline for submission of tenders is 03.02.2020 at 12:00h local time.

The tenderer's attention is drawn to the fact that there are two different systems for sending tenders: one is by post or private mail service, the other is by hand delivery.

In the first case, the tender must be sent before the date and time limit for submission, as evidenced by the time of receipt of Negotin Municipality¹, but in the second case it is the acknowledgment of receipt given at the time of the delivery of the tender which will serve as proof.

¹It is recommended to use registered mail in case the postmark would not be readable.

Any tender submitted to the contracting authority after this deadline will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

How tenders may be submitted

Tenders must be submitted in English exclusively to the contracting authority in a sealed envelope:

- EITHER by post or by courier service, in which case the evidence shall be constituted by the official acceptance of Negotin Municipality, to :

Ivana Stefanović, project coordinator
Municipality of Negotin
Trg Stevana Mokranjca 1
19300 Negotin

- OR hand delivered by the participant in person or by an agent directly to the premises of the contracting authority in return for a signed and dated receipt, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

Ivana Stefanović, project coordinator
Municipality of Negotin
Trg Stevana Mokranjca 1
19300 Negotin
from 08:00 to 15:00

The contract title and the Publication reference (see item 1 above) must be clearly marked on the envelope containing the tender and must always be mentioned in all subsequent correspondence with the contracting authority.

Tenders submitted by any other means will not be considered.

By submitting a tender candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the tender.

19. Tender opening session

03.02.2020. at 13:00 local time in the Municipality of Negotin

In the case that at the date of the opening session some tenders have not been delivered to the contracting authority but their representatives can show evidence that they have been sent on time, the contracting authority will allow them to participate in the first opening session and inform all representatives of the tenderers that a second opening session will be organised.

20. Language of the procedure

All written communications for this tender procedure and contract must be in English.

21. Legal basis²

Regulation(EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and IPA II

22. Additional information

Financial data to be provided by the tenderer in the standard tender form must be expressed in EUR/RSD. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR/RSD shall be made in accordance with the InforEuro exchange rate of **MONTH** of the applicable InforEuro exchange rate, which can either correspond to the month and year of the publication of the present contract notice or the month and year corresponding to the deadline for submitting applications], which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

²Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term).